



MINORITY & WOMEN-OWNED BUSINESS ENTERPRISE COMMISSION (MWBE) MEETING NOTES

Monday, September 18, 2006

Environmental Services Conference Room, 2nd Floor, 100 N. Stone Avenue, Tucson, Arizona.

Commission Members	Representing	Present/Absent
Marlene Ashton	Mayor	Present
Eddie Muniz	Ward 1	Absent
Andee Leisner	Ward 2	Absent
Vacant	Ward 3	-----
Thomas P. Curley	Ward 4	Present
Walter Soto	Ward 5	Present
Clarence Boykins	Ward 6	Present

Staff Present
Lyle Rayfield
Liana Perez

AGENDA ITEM	MOTION	ACTION	FOLLOW-UP RESPONSIBILITY
1. Call to Order and Roll Call		Meeting was called to order at 5:33 p.m.	
2. Introduction of New Commission Member, Eddie Muniz		Eddie Muniz was absent	
3. Approval of Minutes	By Commissioner Boykins to approve minutes of June 15, 2006 as submitted, 2 nd by Commissioner Soto	Motion passed unanimously	

AGENDA ITEM	MOTION	ACTION	FOLLOW-UP RESPONSIBILITY
4. Election of Officers	<p>By Commissioner Soto to nominate Commissioner Boykins as Chair, 2nd by Commissioner Curley</p> <p>By Commissioner Curley to nominate Commissioner Soto as Vice Chair, 2nd by Chair person Boykins;</p>	<p>Motion passed unanimously</p> <p>Motion passed unanimously</p>	
5. Goods & Services Update		Liana gave update on Goods and Services reports from Information Technology and discussion followed	For the \$200K that was spent: obtain a list of contract awards VS % awards to MWBE firms with price preference (OEOP)
6. Non-retaliation Procedure, follow-up		Liana gave update from City Attorney's Office and discussion followed	Procurement's procedure for complaints and copy of code that covers that area (OEOP)
7. MWBE Availability & Project Goals, follow-up		Lyle gave update on City of Phoenix process and discussion followed	
8. Report to Economic and Work Force Development (EWD) Subcommittee		Discussion of JOC's and problem identification of information to go to EWD Subcommittee	Report from EWD Subcommittee from February 2005 (OEOP)

AGENDA ITEM	MOTION	ACTION	FOLLOW-UP RESPONSIBILITY
9. "Bid Listing " of all Subcontractors, follow-up		No discussion because item was recently resolved by Mayor and Council	
10. The M/WBE Subcommittee, follow-up		Discussion of organizations identified to serve on the subcommittee	Chairperson Boykins will talk with the Black Chamber of Commerce
11. Future Agenda Items		Request for 2006-2007 goals for prime contractors	OEOP
12. FTA/FHWA Grant Funds Annual Reporting Documents to HUD - Walt Soto	a) By Vice Chair Soto for all commissioners to read the document & make a determination regarding authority to use FTA grant funds for non-site specific JOC contracts b) By Vice Chair Soto to have OEOP get Community Services Reports for past 7 years regarding minority utilization of HUD funding	a) Discussion of non-site specific contracts under JOCs; motion failed for lack of 2 nd b) Discussion of Community Services purchases with HUD money; no action on motion	b) Minority utilization of HUD funding for the past 7 years and reporting requirements (OEOP)

AGENDA ITEM	MOTION	ACTION	FOLLOW-UP RESPONSIBILITY
13. Call to Audience		No one spoke	
14. Adjournment	By Commissioner Curley; 2 nd by Chairperson Boykins	Adjourned at 8:07 p.m.	

Minutes approved on _____

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as submitted

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w/revision

OEOP staff: _____

Next meeting date: October 19, 2006

Pursuant to Mayor and Council direction (Regular Session, September 15, 1975) the Committee's minutes are transcribed in a summary style format. Expanded versions of certain specific items, as determined by the Chairperson of the Committee, will be provided upon request. These summary minutes comply with the requirements of the State's Open Public Meeting Law.